

Event Information Sheet – To be used to inform media outlets of upcoming happenings at our school.

St. Therese School

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Southgate, KY 41071

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<http://www.sainttherese.ws/index.htm>

To: _____

Organization: _____

Description of event and the school or parish group that is participating:

Time and Place:

Person to contact for more information:

Dear Faculty and/or group sponsors:

Please fill in the above information and email the electronic form to Todd Bertsch at toddjbertsch@yahoo.com. If that is not applicable, please send it via Kelsey Bertsch in 6S. Any questions please call Todd at 859-441-1967.